

Pine Hollow Homeowners Association
Board of Trustees Regular Meeting
February 17, 2007

ATTENDEES

Nancy Kozanecki – Recording Secretary / Trustee
Linda Pancharez – Association Manager
Regina Blue – Trustee
Ron Ricaldi - Trustee

CALL TO ORDER

The meeting of the Board of Trustees was called to order by Nancy Kozanecki at 5:20 pm. A quorum was present so that business could be conducted.

TRUSTEE REPORTS

MUD meeting, Tuesday, February 27th at 6:00 pm at Library.
Newsletter articles due, Thursday, March 1st to Regina.
ARC meeting, Monday, March 5th at 7:00 pm at John's.
Trustee meeting, Sunday, March 11th at 4:00 pm at Nancy's.
DD#4 and City Meeting, Monday, March 12th 5:30 pm at City Engineering Offices
2007 Beyond Committee meeting, Tuesday, March 13th 8:30 pm at Nancy's.

SECRETARY'S REPORT

Approval of Minutes

Minutes from Regular Board Meeting on 01/14/07.

Minutes were approved with no correction

Minutes from Community Meeting on 1/17/07.

Minutes were approved with no correction.

TREASURER'S REPORT

Financials

A request was made to Linda to determine why there is \$1119.82 in the prepaid assessments account.
A request was made to Linda to correct the budget spreadsheet on page 27 of the board packet. Once corrected, the January financials will be re-issued.

MANAGERS REPORT

2007 Assessments

Approximately 17% of the residents have not paid their 2007 Assessments. The first late notice has been sent out.

A request was made to Linda to determine if all postage associated with late dues could be charged back to the appropriate homeowner.

Easement Damage by Ditch 6, 9 to Pine Forest

The contractor will do the work as soon as the easements dry out.

Convert Pine Valley Fountain to "Pondless"

This has been completed.

OLD BUSINESS

Status of Goals

Convert Pine Valley Fountain to "Pondless" – Complete

Improve www.pine-hollow.org website – Complete

Establish Constant Contact for communication within subdivision – 80% Complete

Hike and Bike Proposal for City of Pearland

No action has been taken by the Council.

NEW BUSINESS

Entrance Sign for Pine Hollow Drive

A motion was made by Nancy and seconded by Ron to accept the bid of \$18,540.00 to replace the entrance sign on Pine Hollow Drive. The bid is awarded to First Impression Sign and Design Inc. The motion was approved unanimously.

A request was made to Linda to contact Robert Buchanan of First Impression Sign and Design to schedule the execution of the work.

Subdivision Island Landscaping

The Board reviewed the proposals for the landscaping of these islands.

A motion was made by Regina and seconded by Nancy to award the landscaping of the Pine Forest/Pine Hurst Island to Lisa's Landscape Designs for a cost of \$4005.04.

The motion was approved unanimously.

A request was made to Linda to contact Lisa Darby of Lisa's Landscape Designs about her successful bid and to schedule the execution of the work on the Pine Forest/Pine Hurst easement.

Pending on funding the next island may be done in the fall. If not the fall, then the work would be done in the spring. The intention is to use the same vendor for all three islands. So this could be a 3-year project pending on available funds.

ARC Membership

A request was made to Ron to determine the membership of the ARC for vote at next Board meeting.

EXECUTIVE SESSION

An executive session was held during this meeting.

ADJOURN

The meeting was adjourned at 6:15 pm.

Approved:

Nancy Kozanecki, Recording Secretary & Trustee

Member, Board of Trustees